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**INTERNAL SERVICES DEPARTMENT**

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*"To enrich lives through effective and caring service"*

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August 10, 2011

To: William T Fujioka  
Chief Executive Officer

From: Tom Tindall  
Director

*Tom Tindall*

Subject: **REVIEW OF BOARD POLICY NO. 5.010 – MWBE UTILIZATION GOAL FOR COUNTY CONTRACTS**

Based on the request of the Executive Office, the Internal Services Department has reviewed Board Policy 5.010 – MWBE Utilization Goals for County Contracts. At this time, we are recommending the following revisions which are (1) to revise the title to reflect the current program name; (2) to revise the wording of the Purpose to reflect the current program name; (3) to insert the reference to the BOS Order changing to the current program name and (4) to revise the responsible department. Attached is a red-line version of the policy, as requested by the Executive Office.

If you have any questions regarding this request, please contact Joe Sandoval at (323) 267-2109 or at [jsandoval@isd.lacounty.gov](mailto:jsandoval@isd.lacounty.gov).

TT:JS:GP

Attachments



# Los Angeles County BOARD OF SUPERVISORS POLICY MANUAL

Policy #:

Title:

Effective Date:

5.010 MWBE **CBE** Utilization Goal for County Contracts 11/15/94

(See also [5.130](#) )

## PURPOSE

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Establishes countywide Minority and Women-owned Business **Community Business Enterprise Program** participation goals.

## REFERENCE

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November 15, 1994 Board Order, [Synopsis 47](#)

## POLICY

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On July 30, 1991, the Board of Supervisors adopted the Los Angeles County Minority and Women-Owned Business Enterprise (MWBE) Program. This Program was adopted primarily to ensure that minority and women-owned businesses enjoy full and equal access to all the County's procurement and contracting activities.

On November 15, 1994, on the recommendation of the Second District, the Board of Supervisors voted unanimously to rename the program the "Los Angeles County Community Business Enterprise Program" (CBE).

Effective immediately, ~~t~~**The** MWBE **CBE** program is amended to establish ~~es~~ an a 25% overall annual participation goal, determined by the total dollars awarded, Countywide and for departmental and other County contracting authorities. Participation goals will be established on an individual contract basis, based on Program participant availability and capacity in each specific contracting area. Participation goals are to be established for construction contracts funded by the County (those receiving federal monies shall follow participation requirements specified by the funding agency), service contracts exceeding \$25,000 and contracts for commodities.

## RESPONSIBLE DEPARTMENT

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Office of Affirmative Action Compliance Internal Services Department

## DATE ISSUED/SUNSET DATE

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Issue Date: October 3, 1995	Sunset Review Date: October 3, 2003
Review Date: December 18, 2003	Sunset Review Date: October 3, 2007
Review Date: October 18, 2007	Sunset Review Date: October 3, 2011
<u>Review Date: August 10, 2011</u>	<u>Sunset Review Date: October 3, 2015</u>